**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Lead Agency (FHWA or State DOT): \_\_\_\_\_Washington State DOT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

|  |  |
| --- | --- |
| **Transportation Pooled Fund Program Project #***TPF-5(035)* | **Transportation Pooled Fund Program - Report Period:**Quarter 1 (January 1 – March 31)Quarter 2 (April 1 – June 30)Quarter 3 (July 1 – September 30)Quarter 4 (October 1 – December 31) |
| **Project Title:****Pacific Northwest Snowfighters** |
| **Name of Project Manager(s):****Kim Willoughby** | **Phone Number:****360.705.7978** | **E-Mail****willouk@wsdot.wa.gov** |
| **Lead Agency Project ID:** | **Other Project ID (i.e., contract #):** | **Project Start Date:** |
| **Original Project End Date:** | **Current Project End Date:****12/31/13** | **Number of Extensions:** |

Project schedule status:

* On schedule □ On revised schedule □ Ahead of schedule □ Behind schedule

Overall Project Statistics:

|  |  |  |
| --- | --- | --- |
|  **Total Project Budget** |  **Total Cost to Date for Project** |  **Percentage of Work**  **Completed to Date** |
|  |  |  |

***Quarterly*** Project Statistics:

|  |  |  |
| --- | --- | --- |
|  **Total Project Expenses**  **and Percentage This Quarter** |  **Total Amount of Funds**  **Expended This Quarter** |  **Total Percentage of**  **Time Used to Date** |
| $0 |  |  |

|  |
| --- |
| **Project Description**:The PNS is now being funded through Clear Roads, TPF-5(218). The intent is that the PNS will continue to provide the Qualified Products List for deicer chemicals and keep a website available for all to access. |

|  |
| --- |
| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**Testing is beginning/continuing at Idaho DOT and Analytical Labs to support the Qualified Products List. We have also begun work on the new website with CTC & Associates. A draft website will be reviewed at the end of January 2013. |
| **Anticipated work next quarter**:Continue testing deicing materials for the QPL and continue work on developing the new website. |

|  |
| --- |
| **Significant Results:** |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that** **might affect the completion of the project within the time, scope and fiscal constraints set forth in the** **agreement, along with recommended solutions to those problems).** |

|  |
| --- |
| **Potential Implementation:**  |