**TRANSPORTATION POOLED FUND PROGRAM**

**QUARTERLY PROGRESS REPORT**

Date: \_December 31, 2012\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lead Agency (FHWA or State DOT): Washington State Department of Transportation

**INSTRUCTIONS:**

*Project Managers and/or research project investigators should complete a quarterly progress report for each calendar quarter during which the projects are active. Please provide a project schedule status of the research activities tied to each task that is defined in the proposal; a percentage completion of each task; a concise discussion (2 or 3 sentences) of the current status, including accomplishments and problems encountered, if any. List all tasks, even if no work was done during this period.*

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| **Transportation Pooled Fund Program Project #**  *(i.e, SPR-2(XXX), SPR-3(XXX) or TPF-5(XXX)*  *TPF-5(172)* | | **Transportation Pooled Fund Program - Report Period:**  □Quarter 1 (January 1 – March 31)  □Quarter 2 (April 1 – June 30)  □Quarter 3 (July 1 – September 30)  X Quarter 4 (October 1 – December 31) | |
| **Project Title:** An Analytical Review of Child Mobility Assessments for School Site Programs | | | |
| **Name of Project Manager(s):**  Kathy Lindquist, Research Manager  Charlotte Claybrooke, Project Manager | **Phone Number:**  (360) 705-7976  (360) 705-7302 | | **E-Mail**  [Lindquk@wsdot.wa.gov](mailto:Lindquk@wsdot.wa.gov)  [ClaybrC@wsdot.wa.gov](mailto:ClaybrC@wsdot.wa.gov) |
| **Lead Agency Project ID:** | **Other Project ID (i.e., contract #):**  T4118-37 | | **Project Start Date:**  April 1, 2008 |
| **Original Project End Date:**  **September 30, 2011** | **Current Project End Date:**  **March 31, 2012** | | **Number of Extensions:**  5 Modifications |

Project schedule status:

□ On schedule □ On revised schedule □ Ahead of schedule X Behind schedule

Overall Project Statistics:

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| **Total Project Budget** | **Total Cost to Date for Project** | **Percentage of Work**  **Completed to Date** |
| $164,000 | $150,520.19 | 92% |

***Quarterly*** Project Statistics:

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| **Total Project Expenses**  **and Percentage This Quarter** | **Total Amount of Funds**  **Expended This Quarter** | **Total Percentage of**  **Time Used to Date** |
| $6,770.24 4% | $6,770.24 | 94% |

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| **Project Description**:  Information will be developed to support the establishment of measurable targets for non-motorized travel to school. The study will also identify methods to address the barriers to walking and biking to school so that SRTS programs and projects can better target what can realistically be achieved. |

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| **Progress this Quarter (includes meetings, work plan status, contract status, significant progress, etc.):**   * Regular conference calls with the partner states and researchers from the University Washington and Florida have continued. * Completed an analysis of the database of state-funded SRTS project characteristics in three of the five participating states * Worked to finalize the SRTS TPF Program Data Report based on the analysis of the database of state-funded SRTS project characteristics in the participating states. |
| **Anticipated work next quarter**:   * Data collection and analysis of SRTS pre and post project data in two of the five study states. * Analysis of the NCSRTS data in the five study states * Development of a database of school-level SRTS need indicators for the study states * Prepare materials to provide a webinar to share information about national school and neighborhood characteristics data and how to use that data as a part of SRTS project identification and evaluation efforts. |

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| **Significant Results:**  The TPF project is to support state-level management of the Federal Safe Routes to School Program. The overall thrust  of the project is to provide State DOTs with:  (1) Tools for establishing benchmarks of children walking and biking to school. This includes identifying existing  sources of data, potential sources of data, and data collection methods.  (2) Recommendations for future allocation of SRTS funds so that grants will be awarded to the most effective projects.  This includes, but is not limited to identifying the impact of potential barriers to success, such as age of children, size of  schools, maximum walking distances, transportation infrastructure, number of children living within a mile of school,  program planning requirements, etc.  (3) Methods and tools to continue to evaluate the effectiveness of SRTS investments. This includes, but is not limited to, identifying methods for obtaining counts of children walking/biking to school, recommending requirements for schools  applying to the program, and recommending methods for schools to measure the effect of SRTS. |
| **Circumstance affecting project or budget. (Please describe any challenges encountered or anticipated that**  **might affect the completion of the project within the time, scope and fiscal constraints set forth in the**  **agreement, along with recommended solutions to those problems).**  Collecting the data for analysis from the states has taken longer than expected, complicated by the length of time needed  to complete projects. |

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| **Potential Implementation:**  The results of the study will be used to address the barriers to walking and biking to school so that SRTS programs and  projects can better target what can realistically be achieved |